

Friends!

FONDULAC DISTRICT LIBRARY

August 1, 2016 Meeting minutes

Call to order: Barb P, Alma, Priscilla, Tom, Cathy, Sue, Janet, Arvilla, Dolores, Vicki, and Diane in attendance

Treasurer's Report: \$9,474.84 with cost of shelving outstanding was reported for August 1. Payments of the Connect Four game for \$89 and the Red Cross babysitting students for \$490 were made since the last meeting. ***It was asked if we could find out an average of money from the continuous book sale.***

Old Business:

The Big Book Sale made \$877 just a few dollars more than last year. Next year please book the meeting room for a full day to set up before the sale. Ask for HS volunteers to help with heavy lifting of boxes. We might be able to store excess books with the city at local empty buildings. According to Tom Brimberry, our group should contact Ty Livingston to see about available clean, dry space. Barb S commented to a member that she had some extra empty totes to give to store books in for the sale.

Vicki reported and showed the double-sided canvas sign that was put at the beginning of Richland in the green space. It was purchased from Banners on the Cheap online for \$70. We will discuss another banner purchase in the New Business section.

Summer reading kick-off volunteers helped at the event with popping popcorn and distributing drinks. The popcorn popper was inefficient. Janet Sears said she might have a larger grade popper that she would donate for the next event.

Diane passed out paper ballots for the office of vice president as there were two candidates. The other three positions were unopposed. Barb P won by a small majority over the other candidate, Janet Sears.

Vicki reported that the Holiday Bake Sale would be Thursday, December 8 from 9 to 7pm and on Friday, December 9 from 9 to 4pm this year in the atrium area. We will need to be marking and receiving items on Wednesday, Dec. 7 from 2-4pm in the staff break room. Vick passed a sign-up sheet to work on a project of candy sled the Friday before the sale, December 2. Diane will ask for the use of the room for both Friday and Wednesday, Dec 7. Vicki asked if anyone found another similar project to bring the directions to the November meeting. Pricing of the project will be determined by the cost of the candy.

The group discussed if there were enough books for another Operation Paperback in the fall. Vicki reported that there were some paperbacks set aside, as well as others that can be used to have a sale on Veteran's day, like last year. After some discussion about including a request for donations to be in the library newsletter and the EP paper prior to the chosen date and the positive exposure that this project gives, Janet made a motion and Dolores seconded it to have volunteers come on either Wednesday, September 14 or 21, depending on availability of the meeting rooms. Diane will find out which date is free, and Tom will email the group as it will be between scheduled meetings. **Sept. 21 will be the date used for Operation Paperback in the Civic Plaza meeting rooms from 9:15am to noon.**

Vicki then read a list of possible activities for the Friends Week of October 16-23 this year. After some discussion of possible purchases the library might make with the donated funds, Tom made a motion to donate \$1500 this year, and Janet seconded the motion. It passed unanimously. Vicki mentioned asking if photos from the Friends activities could be included in the library's three TV screens during the week. Producing bookmarks to hand out during a day set aside to increase memberships were also agreed upon. The bookmarks and screen shot will be produced by Elizabeth. Also a press release and a letter to the mayor will be composed and given to the East Peoria Times Courier and the city council. It was discussed about what type of food to have for the staff and if there could be a guessing game (Vicki has a glass jar shaped like a pumpkin) for them, as well. Barb P and Vicki will investigate how much different types of food would cost for the 33 employees, such as small sandwiches, veggie tray, bagels, or a dessert. Soup and bread were also mentioned. Sue made a motion to purchase a \$25 gift card for a staff prize. Barb seconded it, and it passed unanimously. It was discussed then about having group members here one day in the afternoon and evening to man a table, give out bookmarks, pencils, and have a drawing for a gift card to anyone who stops at the table. Arvilla made a motion to have a drawing for the public for a \$25 gift card from a local business, such as Target. Sue seconded the motion, and it passed unanimously. Dolores made a motion to also have a BOGO sale of the books in the book sale area on the same day as the membership drive. Arvilla seconded it, and it passed unanimously.

New business:

Diane reported and passed out information about two companies that helped recycle our used books that cannot be included in the book sale. The two companies are Thrift Books and Better World Books. Both companies have free shipping materials, free pick up, and give funds based on the number and quality of the books. Thrift Books has a list of items that they do not recycle, and there might be a shipping cost determined by amount of books and frequency. Better Books has a scanning of ISBN or bar code system, and they also support literacy across the world and helps with special needs, such as Katrina. Diane will have these materials to preview in her office on the second floor or you might visit the websites: betterworldbooks.com or thriftbooks.com for more information. The library is weeding some of it out of date or duplicate materials on a regular schedule. Any other discussion or action will be tabled until a later meeting after our new shelving has been installed.

Discussion of the holiday baskets project was then the topic. Last year there were four basket at a cost of \$350. All agreed that four was a good number, and that any gift cards should be kept in the circulation department and not in the baskets. A list of the gift cards, small colorful items, and books should be in the basket. Janet and Vicki will work on this project. Sue made a motion to reduce the amount for this year to \$300; Barb P seconded, and it passed unanimously.

A discussion followed concerning a fundraiser that was done last year with Valentine's Hearts. Vicki reported that there were still materials to do this project again, even though it was not a huge money maker. Many members expressed that it was decorative and a nice gesture to the public. Tom made a motion to do this project again, as it would only entail some volunteers cutting out hearts prior to the sale from Tuesday, January 17 to February 14. Vicki seconded the motion, and it passed unanimously.

Earlier it was discussed to purchase through the Banners on the Cheap online business a one-sided sign with our logo to be used at any event. This banner should have grommets to easily attach it to a table or to carry in a parade. Barb P will investigate the cost with whatever coupon or special that she receives. The company already has our logo, so there will not be a set up cost. Tom made a motion to fund this

purchase at a cost of \$50 depending on shipping. Barb P seconded the motion, and it passed unanimously.

The group then discussed the possibility of being in the Veterans Day Parade in November. The banner would be used and possibly Wayne Lambrich's truck could have a sign announcing how the Friends support the troops with Operation Paperback each year. Bookmarks or pencils with or without the Friends' logo, and possibly a coupon for a free book from the book sale might be passed out to parade goers with inexpensive candy. **Tom said he would call the contact phone number for George Herrman, the parade chairman to find out procedures and rules, date and time. This parade might be before our next meeting. Tom made a motion to spend \$30 on the candy and to use bookmarks and pencils, but limit the number of free books.** Barb P seconded it, and it passed. Priscilla voiced her opinion that we should be respectful of the parade route and not have too much paper, which could be littered.

Adjourned: Next meeting November 7, 2016.

Next year's meeting dates:

February 6, 2017

May 1, 2017

August 7, 2017

November 6, 2017