

FONDULAC DISTRICT LIBRARY  
BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
OCTOBER 27, 2025

Members of the Fondulac District Library Board of Trustees met on Monday, October 27, 2025, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Swearingen called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mrs. Pulling, Mr. Sherwood, and Mr. Swearingen. Also present was Mrs. Buhr, Director, and Mrs. Cox, Business Manager. Mrs. Carbiener was absent.

Youth Services Assistant Jami Kahn presented the "Mission Moment" where she discussed her role at the library and answered questions from the board.

M/S/P (Grose/Hanks) to approve the consent agenda which includes the September 29, 2025 regular board meeting minutes and approval of bills. All present voting yea.

For the Treasurer's Report, Fund Activity was reported – see attachment to minutes.

Mrs. Buhr reported multiple facility repair scheduling updates since the board packet was sent out on Friday including the relief valve repair and the dumpster gate project. The bid package for the Boiler Project is on track to be available on Wednesday. Mr. Swearingen asked what the next steps for the board will be in regards to the bid. A special meeting may be required to approve/award the bid before the work can be completed.

Mrs. Buhr reported that one of the Patron Point stats is missing this month due to an inability to run a report from that vendor. This will be filled in as soon as the issue is resolved.

M/S/P (Sherwood/Humphrey) to approve and accept the FY2025 audit. Very minimal changes were made from the draft presented in September. On roll call, all present voting yea.

In closing comments, Mr. Swearingen asked for further clarification on the State Senate Resolution 104 that was included in the packet. Mrs. Buhr explained that this is a resolution of support for Trustee training but not a mandate.

M/S/P (Pulling/Hanks) to adjourn the meeting at 6:15 p.m. All present voting yea.

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Ellen Hanks, Secretary

Approved as \_\_\_\_\_  
November 24, 2025  
Recorded by: Rebecca L. Cox

**Fondulac District Library  
Fund Activity Report  
October 27, 2025**

**1 - GENERAL INVESTMENT FUND**

DATE	TRANSACTION	GENERAL CHECKING	DONATIONS	IMPREST	BOND CHECKING	ILLINOIS FUNDS EPAY	OP. RESERVE CERTIFICATES	PETTY CASH	FUND TOTAL
9/29/2025	Balance	\$ 1,052,587.78	\$ 45,490.93	\$ 1,575.43	\$ 97,672.58	\$ 62,527.40	\$ 356,777.66	\$ 50.00	
9/30/2025	Deposit - Bank Account Interest	\$ 101.93	\$ 3.99	\$ 0.16	\$ 40.33	\$ 225.26	\$ 1,120.70		
	Deposit - Credit Card Receipts					\$ 431.44			
	Deposit - Imprest Reimbursement			\$ 338.69					
	Reconciliation Discrepancy	\$ 0.04							
10/2/2025	Deposit - Tazewell County Taxes	\$ 509,729.44			\$ 136,387.53				
10/3/2025	Deposit - Nayax Reimbursement	\$ 120.48							
10/7/2025	Deposit - Replacement Taxes	\$ 28,160.22							
10/8/2025	Quarterly Unemployment Taxes	\$ (721.22)							
10/9/2025	Checks Issued - Payroll	\$ (45,570.94)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (405.97)							
	AFLAC	\$ (69.32)							
10/10/2025	Deposit - Nayax Reimbursement	\$ 51.26							
10/15/2025	Deposit - Imprest Reimbursement (Denim Days)			\$ 100.00					
10/15/2025	Check Issued - AJC Services	\$ (750.00)							
10/17/2025	Deposit - Nayax Reimbursement	\$ 105.77							
10/22/2025	Deposit - Fines, Fees, Misc	\$ 8,791.14							
10/23/2025	Checks Issued - Payroll	\$ (45,467.65)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (405.97)							
	AFLAC	\$ (69.32)							
10/24/2025	Deposit - Nayax Reimbursement	\$ 48.81							
	Checks Issued - Bills Paid by Check	\$ (58,808.15)							
	Checks Issued - Bills Paid Directly	\$ (12,015.11)				\$ (27.55)			
	Checks Issued - Imprest			\$ (215.29)					
10/27/2025	Balance	\$ 1,425,508.26	\$ 45,494.92	\$ 1,798.99	\$ 234,100.44	\$ 63,156.55	\$ 357,898.36	\$ 50.00	\$ 2,128,007.52

**2 - WORKING CASH FUND**

DATE	TRANSACTION	WORKING CASH ACCOUNT	WORKING CASH CERTIFICATE	FUND TOTAL
9/29/2025	Balance	\$ 17,941.75	\$ 220,393.15	
	Deposit - Bank Account Interest	\$ 1.57	\$ 703.81	
10/27/2025	Balance	\$ 17,943.32	\$ 221,096.96	\$ 239,040.28

**3 - RESERVE FUND**

DATE	TRANSACTION	RESERVE ACCOUNT	RESERVE CERTIFICATES	FUND TOTAL
9/29/2025	Balance	\$ 67,398.29	\$ 2,222,966.97	
	Deposit - Bank Account Interest	\$ 5.91	\$ 6,709.95	
10/27/2025	Balance	\$ 67,404.20	\$ 2,229,676.92	\$ 2,297,081.12