

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
MARCH 31, 2025

Members of the Fondulac District Library Board of Trustees met on Monday, March 31, 2025, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Hanks called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mrs. Pulling, Mr. Sherwood, and Mr. Swearingen. Also present was Mrs. Buhr, Director, and Mrs. Cox, Business Manager.

Mrs. Buhr presented the "Mission Moment" where she discussed the IMLS Budget Cuts and what impact that could have on our library's mission. The biggest potential impact comes by way of the delivery or interlibrary loan materials, of which \$2.5 million dollars of support comes from IMLS to the state of Illinois.

M/S/P (Grose/Carbiener) to approve the consent agenda which includes the February 24, 2025, regular board meeting minutes and approval of bills. All present voting yea.

For the Treasurer's Report, Fund Activity was reported – see attachment to minutes.

Mrs. Buhr presented her Director's Report. The PatronPoint messaging system is now live and the new welcome campaign – a series of 4 e-mails introducing new cardholders to the library collection and services – launched on Friday, March 28.

Correspondence included a copy of the East Peoria Hometown Voice article that the library submitted for March.

In Library Statistics, Mrs. Buhr highlighted that just in February our library transited over 2,000 items which includes items coming in from and going out to other libraries.

M/S/P (Sherwood/Pulling) to approve the Interlibrary Loan Policy. The Library has always used the ILLINET Code in regards to interlibrary loan lending but wanted to codify specific library practices and put some reasonable limits on the service as it is a costly and time-consuming service. All present voting yea.

In closing comments, Mrs. Pulling reminded everybody that tomorrow is Election Day for local elections. Mrs. Buhr reminded the board that in May the annual re-organization of the officers would occur and that all of the officers are currently finishing their second year of their terms and would be ineligible to continue in the current position.

M/S/P (Carbiener/Humphrey) to adjourn the meeting at 6:26 p.m. All present voting
yea.

Secretary

Approved as _____
April 28, 2025
Recorded by: Rebecca L. Cox

**Fondulac District Library
Fund Activity Report
March 31, 2025**

1 - GENERAL INVESTMENT FUND

DATE	TRANSACTION	GENERAL			BOND	ILLINOIS	OP. RESERVE		FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	FUNDS EPAY	CERTIFICATE	PETTY CASH	TOTAL
2/24/2025	Balance	\$ 920,925.88	\$ 60,156.84	\$ 1,672.30	\$ 278,391.12	\$ 58,583.17	\$ 201,295.62	\$ 37.14	
	Deposit - Nayax Reimbursement	\$ 109.05							
2/27/2025	Checks Issued - Payroll	\$ (45,041.11)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (424.61)							
	AFLAC	\$ (69.32)							
	Deposit - Petty Cash Reimbursement							\$ 12.86	
	Deposit - Imprest Reimbursement			\$ 135.71					
	Deposit - CDW Refund	\$ 7,493.75							
2/28/2025	Deposit - Bank Account Interest	\$ 76.79	\$ 4.61	\$ 0.14	\$ 24.41	\$ 202.74	\$ 661.63		
	Deposit - Credit Card Proceeds					\$ 256.36			
	Balance Adjustment - Reconciliation	\$ 0.06							
	Deposit - Nayax Reimbursement	\$ 40.59							
3/7/2025	Deposit - Nayax Reimbursement	\$ 89.20							
3/10/2025	Deposit - Replacement Tax	\$ 10,394.73							
3/13/2025	Checks Issued - Payroll	\$ (46,003.69)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (424.61)							
	AFLAC	\$ (69.32)							
3/14/2025	Deposit - Nayax Reimbursement	\$ 51.26							
3/21/2025	Deposit - Nayax Reimbursement	\$ 68.37							
3/26/2025	Deposit - Fines, Fees, Misc	\$ 20,182.02	\$ 1.00						
3/27/2025	Checks Issued - Payroll	\$ (45,511.68)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (424.61)							
	AFLAC	\$ (69.32)							
3/28/2025	Deposit - Nayax Reimbursement	\$ 73.17							
	Transfer from Donation to Checking	\$ 562.54	\$ (562.54)						
3/31/2025	Checks Issued - Bills Paid by Check	\$ (55,866.73)			\$ (25,251.50)				
	Checks Issued - Bills Paid Directly	\$ (11,374.91)				\$ (17.53)			
	Checks Issued - Imprest			\$ (183.16)					
	Petty Cash Transactions							\$ -	
3/31/2025	Balance	\$ 739,930.06	\$ 59,599.91	\$ 1,624.99	\$ 253,164.03	\$ 59,024.74	\$ 201,957.25	\$ 50.00	\$ 1,315,350.98

2 - WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH	WORKING CASH	FUND
		ACCOUNT	CERTIFICATE	TOTAL
2/24/2025	Balance	\$ 17,931.44	\$ 215,375.65	
	Deposit - Bank Account Interest	\$ 1.38	\$ 826.81	
3/31/2025	Balance	\$ 17,932.82	\$ 216,202.46	\$ 234,135.28

3 - RESERVE FUND

DATE	TRANSACTION	RESERVE	RESERVE	FUND
		ACCOUNT	CERTIFICATES	TOTAL
2/24/2025	Balance	\$ 67,359.53	\$ 2,170,863.39	
	Deposit - Bank Account Interest	\$ 5.17	\$ 7,256.47	
3/31/2025	Balance	\$ 67,364.70	\$ 2,178,119.86	\$ 2,245,484.56