

FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE ANNUAL/REORGANIZATION MEETING
MAY 19, 2025

Members of the Fondulac District Library Board of Trustees met on Monday, May 19, 2025, in the Kolb Memorial Conference Room, 400 Richland Street, East Peoria, IL, for their regular meeting. President Hanks called the meeting to order at 6:00 p.m.

On roll call, the following members were present: Mrs. Carbiener, Mr. Grose, Mrs. Hanks, Mrs. Humphrey, Mrs. Pulling, Mr. Sherwood and Mr. Swearingen. Also present was Mrs. Buhr, Director, and Mrs. Cox, Business Manager.

M/S/P (Grose/Pulling) to approve the consent agenda which includes the April 28, 2025, regular board meeting minutes and approval of bills. All present voting yea.

M/S/P (Sherwood/Humphrey) to adjourn sine die. On roll call, all present voting yea.

Mrs. Pulling nominated Mr. Sherwood to be President Pro-Tem. Mrs. Humphrey seconded. All present voting yea.

M/S/P (Hanks/Carbiener) to seat the newly elected members Mr. Grose, Mrs. Humphrey, and Mrs. Pulling. All present voting yea.

Mrs. Cox administered the oath to Mr. Grose, Mrs. Humphrey, and Mrs. Pulling.

Mr. Sherwood opened the floor to nominations for all board officers.

Mrs. Carbiener nominated Mr. Swearingen for the office of President. Mrs. Hanks seconded the nomination.

Mrs. Humphrey nominated Mrs. Pulling for the office of Vice President. Mrs. Hanks seconded the nomination.

Mrs. Hanks nominated Mrs. Carbiener for the office of Treasurer. Mrs. Humphrey seconded the nomination.

Mr. Swearingen nominated Mrs. Hanks for the office of Secretary. Mrs. Humphrey seconded the nomination.

M/S/P (Hanks/Grose) to approve the newly elected slate of officers. On previous nominations, on roll call, all present voting yea.

M/S/P (Hanks/Grose) to turn the meeting over to the newly-elected Board President Mr. Swearingen. All present voting yea.

M/S/P (Hanks/Carbiener) to return to regular session. On roll call, all present voting yea.

For the Treasurer's Report, Fund Activity was reported – see attachment to minutes.

Mrs. Buhr reported on the extra payment made on the bond that was approved at the last board meeting and shared that the library was able to pay off the remainder of the bond that was due in 2028 which saves \$15,000 in interest. To date the library has saved about 40% of the total original interest and is on track to have bonds paid in full in 2027. Mrs. Buhr also talked about the Caleb Schwartz Memorial Funds that the library has been receiving from his family on what would have been his birthday. These funds have been used to establish the Yoto collection and expand the Books That Talk collection.

Music in the Park inserts went in all CEFCU statements within the district and additionally Adult Services Manager Laura talked about the events on the WCBU Arts Podcast "In The Know."

Mrs. Buhr discussed the draft of the FY2026 Working Budget, pointing out formatting changes for the new year that will aid her and Mrs. Cox to more easily see what is remaining in the overall budget. The new format also helps show accounting for money that was donated but not spent in a previous fiscal year so it more accurately represents budget monies expended. There is also a new IMRF Reserve Line to account for the fact that the IMRF Levy has a surplus this year for the first time since the library has paid extra to bring down the rate. Mrs. Buhr also pointed out that the budget is leaner than it has been in past years due to a reduction in the estimated receivable Replacement Tax.

M/S/P (Sherwood/Grose) to approve FDL Participation in Non-Resident Fee Program. This item is voted on every May. The change to the tax bill method for calculation instead of using state formulas has worked well for the library and is more equitable for potential card purchasers. Participation in this program allows FDL to be a reciprocal library. All present voting yea.

M/S/P (Pulling/Hanks) to go into Executive Session at 6:26 p.m. in compliance with 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. On roll call, all present voting yea.

M/S/P (Grose/Carbiener) to exit Executive Session and return to regular session at 6:50 p.m. On roll call, all present voting yea.

M/S/P (Sherwood/Hanks) to approve the Director's evaluation, salary and goals for FY26. All present voting yea.

M/S/P (Pulling/Hanks) to adjourn the meeting at 6:52 p.m. All present voting yea.

Ellen Hanks, Secretary

Approved as _____

June 30, 2025

Recorded by: Rebecca L. Cox

**Fondulac District Library
Fund Activity Report
May 19, 2025**

1 - GENERAL INVESTMENT FUND

DATE	TRANSACTION	GENERAL			BOND	ILLINOIS	OP. RESERVE		FUND
		CHECKING	DONATIONS	IMPREST	CHECKING	FUNDS EPAY	CERTIFICATE	PETTY CASH	TOTAL
4/28/2025	Balance	\$ 606,766.24	\$ 59,610.46	\$ 1,563.85	\$ 253,185.39	\$ 59,438.91	\$ 202,556.81	\$ 44.00	
	Deposit - Imprest Reimbursement			\$ 244.46					
	Deposit - Petty Cash Reimbursement							\$ 6.00	
4/29/2025	Checks Issued - Extra Bond Payment				\$ (115,366.72)				
4/30/2025	Deposit - Bank Account Interest	\$ 59.92	\$ 4.90	\$ 0.17	\$ 22.06		\$ 665.77		
	Deposit - Credit Card Proceeds								
	Reconciliation Discrepancy	\$ (0.01)							
5/2/2025	Deposit - Nayax Reimbursement	\$ 77.45							
5/7/2025	Deposit - Replacement Tax	\$ 37,728.85							
5/8/2025	Checks Issued - Payroll	\$ (44,913.64)							
	Blue Cross Blue Shield	\$ (4,936.48)							
	IMRF - NCPERS	\$ (16.00)							
	The Metropolitan Life Insurance Company	\$ (405.97)							
	AFLAC	\$ (69.32)							
5/9/2025	Deposit - Nayax Reimbursement	\$ 39.30				did not receive			
5/14/2025	Deposit - Fines, Fees, Misc	\$ 26,011.67	\$ 1,200.00			statement prior			
5/16/2025	Deposit - Nayax Reimbursement	\$ 35.37				to board meeting -			
5/19/2025	Checks Issued - Bills Paid by Check	\$ (69,481.52)				unable to			
	Checks Issued - Bills Paid Directly	\$ (14,206.65)				reconcile account			
	Checks Issued - Imprest			\$ (84.46)					
	Petty Cash Transactions							\$ (16.26)	
5/19/2025	Balance	\$ 536,689.21	\$ 60,815.36	\$ 1,724.02	\$ 137,840.73	\$ 59,438.91	\$ 203,222.58	\$ 33.74	\$ 999,764.55

2 - WORKING CASH FUND

DATE	TRANSACTION	WORKING CASH	WORKING CASH	FUND
		ACCOUNT	CERTIFICATE	TOTAL
4/28/2025	Balance	\$ 17,934.34	\$ 216,952.12	
4/30/2025	Deposit - Bank Account Interest	\$ 1.47	\$ 692.82	
5/19/2025	Balance	\$ 17,935.81	\$ 217,644.94	\$ 235,580.75

3 - RESERVE FUND

DATE	TRANSACTION	RESERVE	RESERVE	FUND
		ACCOUNT	CERTIFICATES	TOTAL
4/28/2025	Balance	\$ 67,370.42	\$ 2,185,828.50	
4/30/2025	Deposit - Bank Account Interest	\$ 5.54	\$ 7,486.57	
5/19/2025	Balance	\$ 67,375.96	\$ 2,193,315.07	\$ 2,260,691.03