FONDULAC DISTRICT LIBRARY
BOARD OF TRUSTEES
MINUTES OF THE ANNUAL/REORGANIZATION MEETING
May 22, 2017

Members of the Fondulac District Library Board of Trustees met on Monday, May 22, 2017. President Cole called the meeting to order at 6:03 p.m.

On roll call the following members were present: Mrs. Cole, Mr. Grose, Mrs. Herring, Mrs. Humphrey, Mrs. Laredo, Mr. Lasswell and Mr. Sherwood. Also present were: Mrs. Buhr, Director and Mrs. Geier, Business Manager. Incoming board member Ron Cadwalader was also in attendance.

M/S/P (Laredo/Sherwood) to approve the consent agenda which includes the April board meeting minutes, treasurer's report and approval of bills.

Treasurer's Report:

GENERAL FUND CHECKING		
04/24/17	Balance	551,662.20
04/03/17	IDES payment	(920.36)
04/24/17	Voided check	4,778.81
04/24/17	Check issued – BCBS	(4,492.50)
04/27/17	Deposit – Fines, fees, misc.	3,599.64
04/28/17	Aflac payment	(202.28)
04/30/17	Interest 185736	435.02
05/04/17	Checks issued - Payroll	(30,812.37)
05/08/17	Ameren Illinois payment	(3,844.17)
05/08/17	Comcast Cable payment	(302.59)
05/08/17	Visa payment – Tammy's card	(411.88)
05/08/17	Visa payment – Genna's card	(798.06)
05/08/17	Waste Management payment	(203.52)
05/10/17	Deposit – Replacement Taxes	19,368.42
05/11/17	Deposit – Fines, fees, misc.	526.60
05/16/17	Deposit – Fines, fees, misc.	1,678.88
05/18/17	Checks issued – Payroll	(31,427.97)
05/18/17	Deposit – Fines, fees, misc.	660.80
05/22/17	Checks issued – Bills	(44,163.32)
05/22/17	Balance	465,131.35
WORKING CASH FUND		
04/24/17	Balance	209,728.94
04/30/17	Interest 185701	110.32
05/18/17	Balance	209,839.26
RESERVE FUND		
04/24/17	Balance	1,845,092.86
04/30/17	Interest 185728	970.57
05/18/17	Balance	1,846,063.43

M/S/P (Lasswell/Laredo) to adjourn sine die at 6:05 p.m. On roll call, all present voting yea.

Mrs. Cole appointed Mr. Lasswell President Pro-Tem.

M/S/P (Cole/Humphrey) to seat the newly elected board members.

M/S/P (Sherwood/Herring) to open the floor for nominations for board officers.

Mr. Sherwood nominated Mr. Lasswell for the office of President. Mrs. Laredo seconded the nomination.

Mrs. Cole nominated Mr. Sherwood for the office of Vice President. Mrs. Laredo seconded the nomination.

Mrs. Cole nominated Mr. Grose for the office of Secretary. Mrs. Laredo seconded the nomination.

Mrs. Cole nominated Mrs. Laredo for the office of Treasurer. Mrs. Humphrey seconded the nomination.

M/S/P (Cadwalader/Cole) to approve the newly elected slate of officers.

On the previous nominations, all present voted yea.

M/S/P (Laredo/Sherwood) to return to regular session at 6:12 p.m. On roll call, all present voting yea.

Mrs. Cole and the board thanked outgoing board member Mrs. Herring for her 12 years of service on the board.

Mrs. Buhr reported that the library has discontinued their subscription to the Bloomington Pantagraph due low usage and rising costs and will be adding the Wall Street Journal.

Mrs. Buhr reported that she has received a FOIA request from SmartProcure.

Mrs. Buhr reported on statistics.

M/S/P (Laredo/Sherwood) to go into Executive Session at 6:17 p.m. to discuss personnel, {5 ILCS 120/2 c (1)}. On roll call, all present voting yea.

M/S/P (Cole/Laredo) to exit executive session and return to regular session at 6:47 p.m. On roll call, all present voting yea.

M/S/P (Laredo/Sherwood) to accept the director's evaluation and salary as discussed in executive session.

M/S/P (Sherwood/Cole) to approve the library's participation in the Non-Resident Fee Program. On discussion, Mrs. Buhr reported that the new non-resident card fee is $198. She explained that even

though we don't have the opportunity to sell many cards as we are surrounded by communities that are served or whose residents would go most likely have to Pekin or Morton due to the way the law is written, Mrs. Buhr stated that we should participate so other libraries will accept our cards through reciprocal borrowing.

M/S/P (Laredo/Cadwalader) to approve OCLC participation/fee. On discussion, Mrs. Buhr explained that this is what makes interlibrary loan and cataloging work.

M/S/P (Laredo/Sherwood) to approve the server purchase. On discussion, Mrs. Buhr stated that the server that is currently being used is the one that was moved from the old location and will no longer be supported in 2018.

M/S/P (Sherwood/Grose) to approve the revision to the Purchasing and Bidding Policy. On discussion, Mrs. Buhr reported that this policy has not been revised since 1999, except for a change that gave the director authorization to approve change orders during construction. She stated that without this revision, she would not be able to approve many of the day-to-day bills.

M/S/P (Humphrey/Laredo) to approve the revisions to the Gaming Policy. On discussion, Mrs. Buhr stated that the library was going to begin circulating some of the adult and teen board games and this revision addresses that as well and in library use of games.

M/S/P (Laredo/Sherwood) to approve the request for family leave.

M/S/P (Cadwalader/Laredo) to adjourn the meeting at 7:01 p.m.

_____

Secretary

Approved as _____
June 26, 2017

Recorded by: Tamara A. Geier